

STREET FOREPERSON

FLSA STATUS - Non-Exempt

DESCRIPTION OF WORK

Under general supervision, assists the Street Superintendent in planning, organizing and carrying out a program of street, alley, drainage, sidewalk and related facilities maintenance, repair and construction; supervises a crew of unskilled, semi-skilled and skilled maintenance workers.

DUTIES-EXAMPLES OF WORK

ESSENTIAL DUTIES:

Assists the Superintendent in determining work programs; assigns work to crew members; oversees activities as street sweeping, snow removal, putting up and taking down snow fences, patching and overlaying streets, installing and replacing of traffic and other signs, milling streets, mixing asphalt, cleaning drainage and catch basins, cleaning and performing minor maintenance on trucks and equipment, hauling materials and other duties as assigned by the Superintendent.

OTHER DUTIES: Oversees cleanup of junk, trash and other items in an annual cleanup of the community; installs Christmas lights; performs related duties.

QUALIFICATIONS

Knowledge of techniques, practices and principles of maintenance of streets and appurtenances.

Knowledge of operation and care of trucks and equipment.

Knowledge of safety practices related to street work.

Ability to carry out assigned work in proper and efficient manner.

Ability to supervise and lead others.

Ability to carry out projects within the budget.

Ability to work in inclement weather.

Ability to operate trucks and equipment.

Ability to carry out routine mathematical computations.

Ability to establish and maintain effective working relationships with other employees, officials, other agencies and the public.

PHYSICAL AND SENSORY REQUIREMENTS

Ability to perform moderate physical work, and to lift and carry up to 50 pounds;

Ability to stand, walk, run, sit, ride, climb, bend, kneel, twist, reach, push, pull and perform similar body movements;

Possesses hand/eye/foot coordination adequate to operate asphalt plant, equipment and a vehicle;

Ability to talk and hear in person, by telephone and two-way radio; ability to hear malfunctions of equipment;

Ability to see and read instructions, manuals, gages and plans.

EXPERIENCE AND TRAINING

Any combination of experience and training equivalent to graduation from high school and four years of experience in construction and street related work.

SPECIAL REQUIREMENTS: Possession of a Class A CDL license with proper endorsements.