

RECYCLING CENTER OPERATOR

FLSA STATUS - Non-Exempt

DESCRIPTION OF WORK

Under supervision, performs work in the operation of the City's recycling center at the Sanitary Landfill; involves operating and servicing balers.

DUTIES-EXAMPLES OF WORK

ESSENTIAL DUTIES:

Receives recycling materials from the public; unloads and sorts recycling materials; weighs, records and loads trailer; operates forklift; sets up boxes on pallets; bales aluminum and cardboard and readies for sale; prepares shipping and monthly reports; services/lubricates balers and other units; occasionally leads a person assisting in the operation.

OTHER DUTIES: Cleans recycling building; performs other duties as assigned.

QUALIFICATIONS

Some knowledge of equipment operation.

Ability to learn the values and re-use potential of materials.

Ability to care for equipment.

Ability to hear malfunctions of equipment.

Ability to operate Center in an efficient manner.

Ability to perform routine mathematics.

Ability to establish and maintain effective working relationships with recycling customers and the public.

PHYSICAL AND SENSORY REQUIREMENTS

Ability to perform moderate physical work and to lift and carry up to 50 pounds;

Ability to stand, walk, sit, ride, climb, bend, kneel, reach, push, pull and perform similar body movements;

Possesses hand/eye/foot coordination adequate to operate balers and forklift;

Ability to talk and hear in person, by telephone, and two-way radio; ability to hear malfunctions of equipment;

Ability to see and read instructions, manuals, reports, scale meters and other documents.

EXPERIENCE AND TRAINING

Any combination of experience and training equivalent to graduation from high school. Some experience in mechanical and/or forklift operation is preferred.

SPECIAL REQUIREMENTS: Possession of a valid driver's license.