

MUNICIPAL SERVICE WORKER I

FLSA STATUS - Non-Exempt

DESCRIPTION OF WORK

Under supervision, performs a wide variety of unskilled and semi-skilled work in the maintenance, construction and repair of streets, water and sewer mains and appurtenances; surface drainage facilities and similar City facilities; operates trucks and light equipment incidental to the work.

DUTIES-EXAMPLES OF WORK

ESSENTIAL DUTIES:

Performs a wide variety of maintenance activities requiring the use of tools and equipment such as mowers, sewer jetters, dump trucks, air compressors, tampers and other equipment; occasionally operates a loader incidental to the work; cleans and performs routine maintenance on tools, equipment and facilities; operates medium equipment in learning capacity and assists in maintenance and repair activities; mows grass and cuts weeds; digs flower beds and plants flowers; irrigates and cares for plantings; assists in traffic sign installation, repair and replacement; plows snow and sands streets; paints walls; assists in cleaning and clearing sewer lines with rods and sewer vac trucks; cleans catch basins; assists in locating water line breaks; assists in repair or replacement of water mains; receives training in the connection of water taps and sewers; assists in performing routine maintenance work on meters, valves, mains, service lines and fire hydrants; periodically reads water meters on an assigned route and records readings on appropriate meter book; inspects meters and remote reading devices to see that they are functioning properly and makes repairs.

OTHER DUTIES: May work as a trainee operator in a water or wastewater treatment plant; performs duties as assigned.

QUALIFICATIONS

Working knowledge of the methods, materials and equipment necessary for maintenance and construction activities.

Ability to perform moderately heavy manual tasks requiring the full range of body movements and work in inclement weather.

Ability to follow written and verbal instructions.

Ability to read and comprehend simple instructions.

Ability to establish and maintain effective working relationships with other employees and the public.

PHYSICAL AND SENSORY REQUIREMENTS

Ability to perform moderate/heavy physical work and to lift and carry up to 75 pounds;

Ability to stand, walk, sit, ride, climb, bend, kneel, crawl, twist, reach, grasp, push, pull and perform similar body movements;

Possesses hand/eye/foot coordination adequate to operate vehicles and medium equipment;

Ability to talk and hear in person, by telephone and two-way radio;

Ability to see and read instructions, manuals, gages and similar figures.

EXPERIENCE AND TRAINING

Any combination of experience and training equivalent to graduation of high school; one year of laboring construction experience is desirable.

SPECIAL REQUIREMENTS: Possession of a valid Class B CDL.