

ANIMAL CONTROL OFFICER II

FLSA STATUS - Non-Exempt

DESCRIPTION OF WORK

Under general direction of the Chief of Police or assigned supervisor, patrols the City and issues citations and summons; impounds animals in violation of animal control ordinances; serves as senior control officer and leads another officer and volunteers; operates the animal shelter.

DUTIES-EXAMPLES OF WORK

ESSENTIAL DUTIES:

In addition to those essential duties of Animal Control Officer I, observes the operation of the Animal Control and shelter programs to assure operation meets needs and codes and regulations; patrols city streets looking for stray animals; picks up loose animals; issues citations to animal owners for violation of animal control ordinances; testifies in court as required; answers radio calls for dead animal disposal and citizen complaints; destroys seriously injured, diseased and vicious animals; keeps records pertaining to animals apprehended; arranges for the release of animals to claimants or adopters; releases wild animals into a safe environment; cleans and maintains the shelter; observes the shelter for maintenance and repair needs; investigates dog bite cases; delivers injured animals to veterinarian for treatment or euthanasia; destroys or assists in destroying unclaimed animals; purchases supplies and food for care of confined animals; feeds animals; prepares and maintains records of activities and animals picked up, adopted out returned to owners and destroyed; collects and accounts for fees and charges collected, manages volunteer and foster programs. Ability to work rotating shifts, weekends and holidays may be required.

OTHER DUTIES: May pick up and deliver mail; performs related duties.

QUALIFICATIONS

Knowledge regarding animals and their care.

Knowledge of the breeds of dogs, cats and other animals.

Ability to handle and care for dogs, cats and other domestic and wild animals.

Ability to pursue and capture a wide variety of large and small animals.

Ability to apply euthanasia.

Ability to learn and apply animal control ordinances and operational procedures.

Ability to enforce laws and ordinances with tact and impartiality.

Ability to keep operating records.

Ability to lead others in the work in the shelter and animal control field.

Ability to establish and maintain effective working relationships with other employees and the public.

PHYSICAL AND SENSORY REQUIREMENTS

Ability to perform occasional heavy physical work, to lift and carry up to 100 pounds;

Ability to stand, walk, sit, ride, climb, bend, kneel, crawl, twist, reach, grasp, push, pull and perform similar body movements;

Possesses hand/eye/foot coordination adequate to operate animal catching devices, traps, operate a computer and operate a vehicle;

Ability to talk and hear in person, by telephone and two-way radio;

Ability to see and read instructions, observe for loose animals, read codes, prepare records and figures on a computer screen.

EXPERIENCE AND TRAINING

Any combination of experience and training equivalent to graduation from high school and two years of experience in working with animals.

SPECIAL REQUIREMENTS:

Possession of a valid driver's license.