

FAIR CREDIT REPORTING ACT DISCLOSURE AND AUTHORIZATION

Disclosure

As an applicant for employment or a current employee of this organization, you are a consumer with rights under the Fair Credit Reporting Act. When any of the following circumstances exist, this organization may choose to obtain and use information contained in either a consumer report or an investigative consumer report from a consumer reporting agency about you when: (1) considering you application for employment, (2) making a decision whether to offer you employment, (3) deciding whether to continue your employment (if you are hired), or (4) making other employment-related decisions directly affecting you.

For explanation purposes, a “consumer reporting agency” is a person or business which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly assembles or evaluates consumer credit information or other information on consumers for the purpose of furnishing consumer reports to others, such as this organization.

A “consumer report” means any written, oral or other communication of any information by a consumer reporting agency bearing on you credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing your eligibility for employment purposes.

An “investigative consumer report” means a consumer report or portion thereof in which information on your character, general reputation, personal characteristics, or mode of living is obtained through personal interviews with your neighbors, friends, or associates reported on or with others with whom you are acquainted or who may have knowledge concerning any such items of information.

In the event an investigative consumer report is prepared, you may request additional disclosures regarding the nature and scope of the investigation requested as well as a written summary of your rights under the Fair Credit Reporting Act.

AUTHORIZATION

By signing below, I hereby voluntarily authorize this organization to obtain either a consumer report or an investigative consumer report about me from a consumer reporting agency and to consider this information when making decisions regarding my employment at this organization. I understand that I have rights under the Fair Credit Reporting Act, including the rights discussed above.

Applicant's Signature

Date

Selective Service System
600 "E" Street N.W.
Washington, DC 20435

To Whom It May Concern:

I respectfully request and authorize you to release to the City of Rawlins, Wyoming Fire Department information in my selective service file pertaining to my classification and any physical disabilities.

I hereby release you, your organizations, or others from any liability or damage which may result from furnishing the information requested above.

The information in my file is to be used to assist the Department in determining my qualifications and fitness for the position I am seeking.

This release will expire 60 days after the date signed.

Applicant's Signature

Selective Service Number

Date

RELEASE TO PERFORM BACKGROUND CHECK

I, _____, do hereby authorize the City of Rawlins to complete a background check in association with my application for a Fire Department Civil Service Eligibility List. I understand that this check may include, but not be limited to, checks of my references, criminal background checks, financial information and such other information as may be deemed necessary by the City of Rawlins.

I hereby waive any and all claims which I may have against the City of Rawlins for undertaking such checks and give my permission to proceed with said checks.

Legal Name: _____

Date of Birth: _____ Social Security Number _____ - _____ - _____

Dated this _____ day of _____, 2____.

Applicant's Signature

Witnesses:
